

**PUBLIC SCHOOL ACADEMIES OF DETROIT
BOARD OF DIRECTORS MEETING**

Minutes of the Meeting of the Public School Academies of Detroit Board of Directors

Meeting Date and time: Tuesday, August 25, 2015, 12:00 p.m.
Meeting Location: UPSM Elementary
2251 Antietam Street
Detroit, MI 48202
Minutes Approved: October __, 2015

A. Call to Order at 12:05 p.m. and Roll Call

Mr. Parks called the meeting to order.

Roll Call

Directors present: Edward Parks
Keith Cooley
John Cleary
Michael Porter
Jerry Jung
Joseph Aristeo
Denise Lewis (arrived @ 12:26 p.m.)
Kyle Chandler (arrived @ 12:11 p.m.)

Directors excused

and absent: James Nicholson
Zina Kramer
Karen Obsniuk

Others

present: Peter Webster	Aimee Gibbs
Lori Koenig	Felicia Brimage
Julius McDougal	Ben Allen
Nan Gill	Josephine Cook
J.D. Smith	

and other members of the audience and general public.

Mr. Parks made welcoming remarks, identified guests, and introduced the Board agenda topics and procedures.

B. Approval of the Agenda and Minutes from Meeting of 6/23/2015.

Upon motion of: John Cleary

Seconded by: Michael Porter

Motion: BE IT RESOLVED that the Public School Academies of Detroit approves the Agenda and Minutes, as presented.

Motion passed unanimously.

C. President's Reports:

Mr. Parks thanked all those who are interested in the PSAD schools for their support. He provided an overview of the academic performance of the PSAD schools and addressed areas of concern and stressed the need to improve student academic performance in specific schools and across the board. Mr. Parks also highlighted that these areas will be reviewed in depth at the October board meeting and improvements will be enforced to ensure that the students' academic outcomes are emphasized and that PSAD upholds its important duties to GVSU.

D. Board Member Business:

1. Swearing in of Directors Denise Lewis and Kyle Chandler by J.D. Smith.

E. UPA and UPSM:

1. Comments by School leaders:

- a) Ben Allen presented the Board with an update on the status of enrollment. Enrollment meeting projection.

2. Academic Reporting:

- a) School staff well aware of academic challenges and are working on improvements. Reviewed SAT testing changes.

3. Introduction of New Leadership at UPA High School.

- a) UPA H.S. principal position filled. Camille Remond Hibbler, who was the assistant principal, has transitioned to new role as principal.
- b) Board expressed concern over Detroit 90/90 employee absenteeism and turnover. Board discussed whether salary comparison had been completed and/or the role culture played in job satisfaction. Goal set to improve culture and not lose school staff to another charter school.

4. Approval of YMCA Agreements for the following schools:

- a) UPA Elementary – Ellen Thompson Campus

Upon motion of: Joe Aristeo

Seconded by: Jerry Jung

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit approves the Agreement dated August 26, 2015, on behalf of the University Preparatory Ellen Thompson Elementary School, with the Young Men's Christian Association of Metropolitan Detroit, as presented.

Motion passed unanimously.

- b) UPA Elementary – Mark Murray:

Upon motion of: Joe Aristeo

Seconded by: Michael Porter

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit approves the Agreement dated August 26, 2015, on behalf of the University Preparatory Mark Murray Elementary School, with the Young Men's Christian Association of Metropolitan Detroit, as presented.

Motion passed unanimously.

- c) UPA Middle School:

Upon motion of: Keith Cooley

Seconded by: Michael Porter

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit approves the Agreement dated August 26, 2015, on behalf of the University Preparatory Academy Middle School, with the Young Men's Christian Association of Metropolitan Detroit, as presented.

Motion passed unanimously.

5. Approval of 2015-2016 UPA and UPSM Handbooks:

Upon motion of: Michael Porter

Seconded by: Keith Cooley

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit approves the University Preparatory Academy Handbooks and the University Prep Science and Math Handbooks, as presented.

Motion passed unanimously

6. First day of school video: Highlight students, families, and communities and staff/teachers. Recruiting.

F. HFA:SCS:

1. Comments by School leader(s)
 - a) Nan Gill introduced the new HFA Elementary School Principal, Felicia Brimage, to the Board of Directors.
 - b) Nan Gill introduced the NYU Steinhardt School of Culture, Education and Human Development (Metropolitan Center for Research on Equity and the Transformation of Schools) Initiative to the Board and explained academic student improvement plans and updates to policies and practices and how the updates impact results. NYU leaders presented school data and developed multi-year plans with staff.
 - c) Nan Gill presented the Board with an update on the status of enrollment. School not opened yet, but over-enrolled.

2. Review and Approval of YMCA Agreement for HFA Elementary:

Upon motion of: Joe Aristeo

Seconded by: Michael Porter

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit approves the Agreement dated August 26, 2015, on behalf of the Henry Ford Academy Elementary School, with the Young Men's Christian Association of Metropolitan Detroit, d/b/a Farmington Family, YMCA, as presented.

Motion passed unanimously.

3. Review and Approval of the 2015-2016 Handbook. Changed to just one handbook, graphics included, more info on responsible student behavior.

Upon motion of: Joe Aristeo

Seconded by: Keith Cooley

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit approves the Henry Ford Academy: School for Creative Studies Handbooks, as presented.

Motion passed unanimously.

G. Upcoming School Events. Golf tournament September 12. Funds go to travel club trips for students.

H. Legal Matters:

1. Criminal History Record Information (CHRI) Authorized User

Aimee Gibbs explained to the Board of Directors the need for appointing an Authorized User from the Board to administer the Criminal Background checks on behalf of PSAD. Discussion regarding logistics of criminal background check review process.

Upon motion of: Keith Cooley

Seconded by: Joe Aristeo

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit nominates and appoints Ed Parks, and alternate Joe Aristeo, to act as the Authorized User(s) with regard to the Criminal History Record Information (CHRI).

Motion passed unanimously.

2. Approval of Freedom of Information Summary and Procedure (FOIA)

Aimee Gibbs explained to the Board of Directors that the Legislature recently implemented changes to the Michigan Freedom of Information Act (“FOIA”). The changes, which are effective July 1, 2015, result in the Public School Academies of Detroit being required to make changes to their practices and procedures and inform Detroit 90/90 and the Detroit 90/90 staff of the new obligations and requirements.

Upon motion of: Keith Cooley

Seconded by: Michael Porter

Motion: BE IT RESOLVED that the Board of Directors of the Public School Academies of Detroit adopts the attached FOIA Summary and the referenced procedures and guidelines in order to comply with the recent amendments to the Michigan Freedom of Information Act (“FOIA”) effective July 1, 2015.

Motion passed unanimously.

I. Safety Report:

1. UPA/UPSM. Safety manuals in packet and the report with safety drills information sent to GVSU and on website, adherence to safety rules is good.
2. HFA:SCS. Actual HFA schools’ safety report evidence of various drills, no incidences, adherence to safety rules is good.

J. Authorizer Comment: No comments

K. Public Comments: No public comments.

L. Adjournment

Upon motion of: Michael Porter

Seconded by: Keith Cooley

MOTION: BE IT RESOLVED that the Public School Academies of Detroit meeting be adjourned.

Motion passed unanimously.

Meeting adjourned at 2:00 p.m.

Next meeting date: **Board Meeting:**
HFA:SCS, Taubman Center, 485 W. Milwaukee, Detroit, MI
Tuesday, October 27, 2015 at 12:00 pm

Minutes prepared by:

Aimee Gibbs, Esq.

Minutes Approved by:

Ed Parks, Board President

Date: October __, 2015