

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: University Prep Science & Math Middle School

Academic Year 2015-2016

School Administrator Signature: *Jennifer Spence*

****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/8/15	9:30 a.m.	Darius Waters	<i>Julia Ross</i>	
2 of 5	9/21/15	1:00 p.m.	Darius Waters	<i>Julia Ross</i>	
3 of 5	10/13/15	11:45 a.m.	Darius Waters	<i>Julia Ross</i>	

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4/12/2016	1:45 p.m.	Darius Waters	<i>Julia Ross</i>	
5 of 5	6/6/2016	10:30a.m	Darius Waters	<i>Julia Ross</i>	

TORNADO (2 total):

1 Tornado Drill in March:

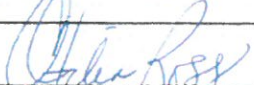
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/8/2016	1:15 p.m.	Darius Waters	<i>Julia Ross</i>	

1 Additional Tornado Drill:

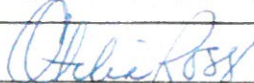
Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4/19/2016	2:00 p.m.	Darius Waters	<i>Julia Ross</i>	

SHELTER-IN-PLACE (3 total):

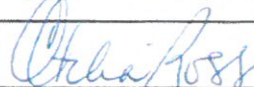
1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9/22/2015	12:45 p.m.	Darius Waters		Bomb Threat

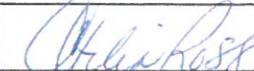
1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/28/2016	10:30a.m.	Darius Waters		Intruder

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	2/23/2016	1:00 p.m.	Darius Waters		Gas Smell/Leak

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
FIRE	10/13/15	11:45am	Darius Waters		Lunch